

# Smoke Free Policy Statement

As part of its wider role in promoting health and wellbeing, DKW Management has a responsibility to encourage and support clients, staff and their families/whanau to become Smokefree. DKW Management is required to ensure that no person smokes at any time while they are working to keep employees and visitors to DKW's premises free from the health risks of smoking.

## **PURPOSE:**

The purpose of this policy is to outline DKW's expectations regarding:

- The health and safety of all individuals within DKW's premises and environments to:
  1. Enhance the health of employees
  2. Enhance the health of those who access DKW's services
  3. Promote a Smokefree environment
  4. Encourage a Smokefree workforce
- Compliance with the Smoke-free Environments Act 1990 and Amendments 2003 and the Health and Safety in Employment Act (HSEA) 1992 and Amendments 2002; and
- Systems to reduce smoking rates among staff and the community, in accordance with the New Zealand Health Strategy.

## **SCOPE:**

This policy is applicable to all DKW employees and visitors, including:

- Current and prospective staff (including volunteers)
- Clients
- Visitors, family/whanau to the DKW's premises

The Smokefree Environment component of this policy includes all buildings, grounds, social venues and vehicles owned or occupied by DKW.

This statement applies, at the workplace, to all staff members of DKW Personnel Ltd. We are committed to providing and maintaining a Smokefree working environment for our employees, visitors, and all people using our premises as a workplace and ensuring the safety of personnel representing DKW Personnel on sites not directly in the control of DKW Personnel Ltd.

To ensure a Smokefree work environment, DKW Personnel Ltd will develop and maintain a Health & Safety management system.

Rani Rangimoekau  
(Director - DKW Personnel Ltd)  
22 February 2015

Grant Richardson  
(Health & Safety Officer- DKW Personnel Ltd)  
22 February 2015